

Application
Date:

☐ 6 month trial – \$425.00
☐ Full year – \$950.00

MEMBERSHIP APPLICATION - Please complete all fields

BUSINESS INFORMATION

Business Category: _____

Business Name: _____

Business Address: _____

City: _____ Prov.: _____ Postal: _____

Website: _____

Products/Services Provided:

1) _____

2) _____

3) _____

Number of Employees: _____ Years in Business: _____

Business Territory: _____

CONTACT INFORMATION

Full Name: _____

Your Title: _____

Office Number: _____

Mobile Number: _____

Email Address: _____

Alliance Sponsor: _____

Your designated substitute: _____

Other networking groups, associations or events you attend:

What are you expecting from the Business Alliance?

MEMBERSHIP FEES

Payment of membership fees can be made by company cheque written to **The Business Alliance Networking Group** or by electronic fund transfer to **payments@jointhealliance.biz**.

Membership fees are non-refundable, non-deferrable and non-transferable. Annual membership fees and visitor fees are subject to change with 90 days notice. Your annual renewal payment will be requested by email 30 days before your renewal date. Failure to submit payment before your membership expires will require you to pay \$25 to participate in each subsequent meeting to a maximum of three (3) meetings.

After your initial trial membership or first full year, you may be charged a prorated membership fee to bring your renewal date to January 1st of the forthcoming year. This prorated fee will be calculated at \$80 per month.

MEETING DETAILS

The Business Alliance meets every other Wednesday for lunch from 12:00pm – 1:30pm at the Living Arts Centre in Mississauga. In July, August and December we hold only one meeting per month as accommodation for vacations and holidays.

Special events and meetings may be organized by the Board of Directors throughout the year. This will include an annual summer event and winter holiday event with guests and spouses. Additional costs may be associated with these events and members are under no obligation to participate.

Our goal is to support the growth of our members with at least 24 gatherings per year.

MEMBERSHIP TERMS & CONDITIONS

Membership is maintained by regular attendance at the meetings and may be terminated at the discretion of the Board of Directors in the event of prolonged or regular absence.

The Business Alliance strictly enforces a code of conduct that includes respecting the rights of others, maintaining ethical business practices and fostering a culture of diversity and inclusion. Any violation of these principles may result in the immediate termination of your membership.

Any food allergies or dietary requirements should be disclosed at the time of membership application or as they arise.

As part of our structure, you may be encouraged to share details about your business to help others learn and grow. We expect every member to respect the privacy and confidentiality of others in the group. You are under no obligation to share private and secure information about your business or your clients.

By signing here, you agree to these terms and conditions, as well as the general policies listed on the reverse.

Sign

Date

THE BUSINESS ALLIANCE – GENERAL POLICIES

1. Only one person from each profession or business category is permitted to be a member at any given time. The Business Alliance Board of Directors has final say over any category conflict issues.
2. Members must represent their primary occupation, not a part-time business.
3. The weekly meetings last for 90 minutes. Members are encouraged to arrive on time and stay for the entire meeting. If a member needs to arrive late or leave early, they should provide advance notice to the President of the group as early as possible.
4. Attendance is critical to the group. If a member cannot attend, they may send a substitute to the meeting. This will not be considered as an absence. A member is allowed three absences in any rolling six month period. More than this and the member is subject to removal by the Board of Directors.
5. Visitors may attend Business Alliance meetings up to two times at a cost of \$25.00 per visit. Subsequent visits during the application review process will be at a cost of \$40.00 per meeting and may be retroactively applied to their membership fee.
6. A member may take up to eight weeks medical leave with prior approval from the Board of Directors if their dues are pre-paid for that period of time. During a medical leave, members are encouraged to secure a substitute in their place.
7. It is the member's responsibility to file a concern with the Board of Directors if a visitor in any way conflicts with their business category. This should be done before the visitor is approved for membership.
8. Members who wish to change their business category must submit a new membership application and obtain approval from the Board of Directors for that change.
9. The Board of Directors reserves the right to place a member on probation relating to their business practices, adherence to the code of conduct or commitment to the group.
10. New members will be assigned a mentor to help them with the onboarding process of learning about Business Alliance policies and general practices.
11. Member profile and contact information will be included in the directory on the jointhealliance.biz website.
12. As part of our social media initiative, the Business Alliance strives to maintain an active voice through various media streams. Membership constitutes consent to the posting of photos/images from meetings or group events on social media, as well as Business Alliance-related announcements.
13. Members are encouraged to join the Business Alliance Facebook group to receive weekly updates about upcoming meetings, guest speakers and events. Members are also encouraged to share these updates on their own content stream to gain awareness for the group and attract new members.
14. The Business Alliance is a not-for-profit organization. All monies collected through membership fees are allocated to the meeting, operations and marketing costs of the group. No member of the Board of Directors shall ever receive monetary compensation for their contributions to the Alliance.
15. The Treasurer of the group is required to provide a financial overview to the Board of Directors every 6 months. The Business Alliance financial policy is to maintain a bank account balance equivalent to 9-12 months of meeting costs. If the account balance exceeds 12 months of expected meeting costs, the Board of Directors is encouraged to allocate funds to events or marketing of the group. Local charitable contributions are also encouraged if no expenses are warranted.
16. Members may not use the Business Alliance logos or intellectual property without obtaining the prior written consent from the Board of Directors. Members must agree to abide by the Business Alliance branding standards for any permitted use.
17. The Business Alliance policies are subject to review and change at the beginning of each Presidential term.

THE BUSINESS ALLIANCE – BOARD OF DIRECTORS

The Business Alliance Board of Directors is tasked with driving the success and operations of the group. Each position on the board is voluntary and members are nominated to specific roles based on their skills, contributions and activity within the group. The roles on the Board of Directors include, but are not limited to:

PRESIDENT – Responsible for facilitating the bi-weekly meetings, including preparing the agenda, posting signage, securing A/V requirements, scheduling member presentations and booking guest speakers. The President is also responsible for calling Board of Directors meetings.

VICE PRESIDENT – Responsible for maintaining group value and benefits by focusing on the meeting deliverables, developing core content, and encouraging member growth through learning and business referrals. The Vice President is also responsible for working with the President to market the group and attract new members.

TREASURER – Responsible for the financial management of the Business Alliance bank account, booking meeting requirements with the venue and facilitating expense payment. The Treasurer is also responsible for invoicing and collecting membership dues, tracking payments and issuing receipts for cash collected.

MEMBER SUCCESS OFFICER – Responsible for onboarding new members by explaining and upholding the general policies of attendance, participation and membership. The Member Success Officer may assign mentors to new members as required.

EVENTS OFFICER – Responsible for developing and facilitating events for team building, community outreach and special occasions. The Events Officer is not solely responsible for the execution of events and may recruit support from other members of the group.

Other roles that may be assigned to non-board members include:

Visitor Co-ordinator – Responsible for encouraging all members to bring guests and welcoming visitors when they arrive at the meetings.

Social Media Co-ordinator – Responsible for maintaining a stream of content on the Business Alliance Facebook group page and posting photos from the meetings/events.

Webmaster – Responsible for keeping the Business Alliance website and member directory up-to-date.